JANE STERN DORADO COMMUNITY LIBRARY
VOLUNTEER APPLICATION
FALL 2009

Contact Information:

Name: _____ _____ ___
Last First MI

Cell phone: _____Home phone: _____ Work phone: _____

Email address: _____

Address: _____ City: _____ State: _____ Zip: _____

In case of emergency, please indicate at least one party whom we may notify:

_____
Name Relationship Phone

Education and Experience:

Education

- ☐ High School
- ☐ Tech/Trade School
- ☐ College
- ☐ Masters
- ☐ Doctorate

Do you have any experience working or volunteering in a library? ____ Yes ____ No
If Yes, please describe:

Volunteer to:

Teach:
- ☐ ESL
- ☐ SSL
- ☐ Foreign Laguage
- ☐ Computers
- ☐ Yoga
- ☐ Other:_____

Assist in:
- ☐ After school homework
- ☐ Arts & Crafts
- ☐ Spelling Bee (Sp, Eng)
- ☐ Summer Camps
- ☐ Story Time (Sp, Eng)
- ☐ Drama
- ☐ Other:_____

Other areas:
- ☐ Help with library displays
- ☐ Shelve Books
- ☐ Data Entry
- ☐ Help with Reference Materials

Other areas of interest? _____

Language fluency:

☐ English ☐ Spanish ☐ Other _____

Availability (Library hours Monday thru Saturday 9:00AM – 6:00PM):

Day	From	To
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		
Saturday		

☐ AS NEEDED

If you are a seasonal resident, please indicate when you will be in the area:

Physical Requirements and Restrictions:

Are you able to lift at least 15 pounds? ____ Yes ____ No

Do you have any physical limitations you wish to make us aware of:

_____

Other Requirements and Restrictions:

If you are a student, are you seeking to do volunteer hours/community service in fulfillment of a graduation requirement at your school? ____ Yes ____ No

Are you seeking to do community service in fulfillment of a court order due to a legal infraction or offence? ____ Yes ____ No
If Yes, what is the infraction or offense: _____

Have you ever been convicted of or had adjudication withheld in a criminal offense other than a minor traffic violation, or are there any criminal charges now pending against you other than a minor traffic violation? ____ Yes ____ No
If yes, please explain:
_____
_____

Volunteer Pledge:
I pledge to perform my assigned duties, follow the directions of my supervisors, meet time commitments, and provide adequate notice so that alternate arrangements can be made in the case of my absence. In signing below, I agree to abide by the Volunteer Policy, the Code of Conduct, and all other policies and procedures of the library. I further understand that my service to the library will not create the expectation of receiving any compensation, material benefits, or future employment from the library. This agreement is based upon the mutual understanding that either party may terminate this agreement without notice and without cause.

_____ _____
Volunteer's Signature Date

If under 18:

_____ _____
Parent or legal guardian signature Date

Are you at least 18 years of age? ____ Yes ____ No
If you are under 18 years of age, a **parent or legal guardian** must also sign on behalf of a minor.

04/2009